ATMIYA UNIVERSITY
(Established under the Gujarat Private University Act 11, 2018)

Yogidham Gurukul, Kalawad Road, Rajkot - 360005, Gujarat (INDIA)

No. : CoE/Exam/Form/WN2023/2023/057   Date: 20/10/2023

NOTICE - Regular Semester End Examination - Winter - 2023

Regular Semester End Examination Form for UG, PG & Diploma Programs

The candidates who wish to apply for **Regular Semester End Examination** of following programs are instructed to submit the ***ONLINE* Examination Form** within given time limit through their **CMS LOGIN**.

Important Dates:

S. N.	Program & Semester	Dates of Courses (Subjects) Selection & HoD Approval	Dates for Regular Exam Form Submission	Dates for Regular Exam Form Submission with Late Fee (Rs. 500/-)	Dates for Regular Exam Form Submission with Penalty Fee (Rs. 1000/-)
1	All M.Sc. Programs Semester - 1	**20-10-2023 to 23-10-2023**	**24-10-2023 to 26-10-2023**	**27-10-2023**	**28-10-2023**
2	PG DMLT Program Semester- 1				
3	M.C.A. Program Semester-3				
4	All B. Tech. Programs- Semester-3				
5	All M. Tech. Programs- Semester-3				
6	All Diploma Programs- Semester-3				
7	B. Pharm. Program-Semester - 5				

Instruction:

- Those candidates whose term is not granted OR/AND term fee is pending are not eligible for filling up the examination form.

- Students are required to fill the examination form carefully as editing is not possible once submitted online.

- Submission of the examination form with wrong / incomplete information; will lead to the rejection of the candidature for the said examination.

- All candidates are required to submit the examination form during the period as cited above; failing to which will disqualify the student / candidate for appearing in Semester End Examination - Winter 2023.

Guidelines for Selection of Elective Courses (Subjects) & Submission of Regular Semester End Examination Form through CMS:

- Login to portal **https://cms.atmiya.edu.in** with Username & Password

  Step 1: Selection of Elective Courses (Subjects) through CMS

  ➡ Select ***Course Selection*** option from ***Exam*** Menu.

➡ Compulsory Courses (Subjects) are automatically selected (Checked) by the system.

➡ Select (Check) Elective-Core Theory Course/s (Subject/s) opted by you. (If Applicable)

➡ Select (Check) Elective-Core Practical Course/s (Subject/s) opted by you. (if Applicable)

➡ Select (Check) Generic Elective Course (subject) which you opted during Generic Elective Choice filling Process. **Students are instructed not to select any course other than the selected course during Generic Elective Choice filling Process otherwise examination form will be rejected.** (if Applicable)

➡ Click on **Save** Button.

➡ Verify Courses (Subjects) which you selected. You can edit your choices at this stage.

➡ You can download receipt of Selected Courses (Subjects) by clicking on **Download** button.

➡ After getting approval from HoD / Class Coordinator, you will not able to make any changes.

➡ After getting approval from HoD / Class Coordinator, you can fill the Regular Semester End Examination Form.

Step 2: Submission of Regular Semester End Examination Form through CMS

➡ Select *Regular Exam Form* option from *Exam* Menu.

➡ Verify your Courses (Subjects) and Click on **Submit** button.

➡ Click on **Download** button to download receipt of Regular Semester End Examination Form for future reference.

➡ If your term approval is pending / not approved; kindly contact your Head of Department.

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Controller of Examinations